



Dennis Evers  
Chief of Police

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**STREET BLOCKAGE PERMIT**

TYPE OF EVENT     5K RACE     BLOCK PARTY     PARADE

TODAYS DATE

Application must be filed with the City not less than thirty (30) days prior to the intended time of race or parade; 7 days for a block party. It shall be the duty of the applicant to pick up permit from the Public Service office. Please note, streetes are NOT closed during 5k runs.

**APPLICANT INFORMATION:**

Applicants Name or Organization: \_\_\_\_\_ Point of Contact (or list same as applicant): \_\_\_\_\_  
Address, City, State, Zip: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Date of Event \_\_\_\_\_ Hours of Event \_\_\_\_\_ Number of Anticipated Runners \_\_\_\_\_

Applicant should attach a map of the 5k route or block party location

**DISPOSITION OF APPLICATION:**

Permit issued without conditions     Permit issued with conditions (see below)     Permit rejected (see below)

SIGNATURE OF CHIEF OF POLICE OR DESIGNEE: \_\_\_\_\_ DATE: \_\_\_\_\_

**THIS APPLICATION IS HEREBY REJECTED FOR THE FOLLOWING REASON(S):**  
\_\_\_\_\_

**PERMIT IS HEREBY ISSUED UPON AGREEMENT TO THE FOLLOWING CONDITIONS:**

HOURS: \_\_\_\_\_ PLACE OF ASSEMBLY: \_\_\_\_\_ PLACE OF DISPERSAL: \_\_\_\_\_  
ROUTE: \_\_\_\_\_

**OTHER CONDITIONS TO BE MET:**  
**5k Runs:**  
\* Advise participants the streets are open to motor vehicles  
\* Safely position volunteers along route  
\* Contact impacted residents by flyer/mailer  
**Block Parties:**  
\* Allow for access for Police, Fire & EMS in case of emergency  
\* No alcohol in the roadway

**I HEREBY AGREE TO ABIDE BY THE ABOVE CONDITIONS:**

THE APPLICANT AGREES TO ABIDE BY ALL APPLICABLE CITY ORDINANCES, REGULATIONS AND REQUIREMENTS, TO ASSUME RESPONSIBILITY FOR THE PLACEMENT AND SAFEGUARDING OF BARRICADING, SIGNS, LIGHTS, ETC LOANED BY THE CITY, ITS AGENTS AND EMPLOYEES, FROM AND AGAINST ANY AND ALL CLAIMS, DEMANDS, LAWSUITS OR JUDGEMENTS MADE BY ANY PERSON, ARISING OUT OF ANY EXERCISE OF PRIVILEGE GRANTED BY THIS PERMIT AND TO REIMBURSE THE CITY FOR ANY EXPENSE INCURRED BY IT BY REASON OF ANY SUCH CLAIM, DEMAND, LAWSUIT OR JUDGEMENT.

APPLICANTS SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

FOR OFFICE USE ONLY    ITEMS RECEIVED:  
APPLICATION FEE:  CASH     CHECK     CREDIT CARD \_\_\_\_\_     CONES (QTY. \_\_\_\_\_)  
REGISTRATION FORM RECEIVED:  YES     NO     BARRICADES (QTY. \_\_\_\_\_)