

**CITY OF BEAVERCREEK**  
**Checklist for Replat, Lot Combination or Survey Record Review**

**PRELIMINARY PLAT FORM**

- 1. Application fee (\$80.00) and one copy of the attached application form.
- 2. Split is transferred to and consolidated with an adjacent parcel.
- 3. Split does not create an additional buildable lot.
- 4. All applicable zoning requirements are met.
- 5. Property is not located in a platted subdivision.
- 6. Three copies of a survey sheet submitted on Greene County surveyors record, containing or identifying the following:
  - A. Registration number, seal and signature of qualified surveyor.
  - B. Iron pins placed on all corners and identified by circles.
  - C. Scale and north point arrow.
  - D. General location shown by vicinity sketch.
  - E. Name of grantor and grantee.
  - F. Location by section, town and range.
- 7. A written legal description of property submitted.
- 8. Complies with county requirements for all instruments of conveyance in Greene County.

**CITY OF BEAVERCREEK**  
**Replat, Lot Combination, or Survey Record Application**

Date \_\_\_\_\_

Location (Street or Road) \_\_\_\_\_

Parcel ID(s) \_\_\_\_\_

Current Owner \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_ Email Address \_\_\_\_\_

Contact Person \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_ Email Address \_\_\_\_\_

Name of Surveyor \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_ Email Address \_\_\_\_\_

Existing Zoning \_\_\_\_\_ Total Acreage of all Lots \_\_\_\_\_

Existing Number of Lots \_\_\_\_\_ Proposed Number of Lots \_\_\_\_\_

Name of Adjacent Subdivision(s) \_\_\_\_\_

Street Frontage of Each New Lot \_\_\_\_\_

Acreage of Each New Lot \_\_\_\_\_

Is the Property Located in a Previously Approved and Recorded Subdivision Plat? Yes  No

Does the Proposed Split Create an Additional Building Lot? Yes  No

Is the Proposed Split for the Purpose of Transfer of Land Between Adjoining Property Owners?  
Yes  No

General Description of Proposal \_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature

By the above signature, the applicant hereby attests to the truth and exactness of all information supplied and submitted on and with this application. By the above signature, the applicant furthermore consents to be bound by this application, by any agreement made by the applicant or its agent, and by all decisions made by the City of Beavercreek relating to and in connection with the application.

Date Received \_\_\_\_\_ Received by \_\_\_\_\_ Fee Paid \_\_\_\_\_